

# Our Saviour's Lutheran Church Preschool Registration Form 2023-2024

## OFFICE USE ONLY

Registration Fee paid:

Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_ Cash \_\_\_\_\_

Received Registration Form \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Received Immunization record \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Today's Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

New Student  Returning Student

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Age: \_\_\_\_\_

M \_\_\_\_\_ F \_\_\_\_\_

Child's full name: \_\_\_\_\_ Preferred to be called: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

(please print clearly)

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Allergies/Concerns? \_\_\_\_\_

Does your family have a home church? yes/no If yes, Where? \_\_\_\_\_

If you do not have a home church, would you be willing to learn more about Our Saviour's Lutheran? \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Work # (\_\_\_\_\_) \_\_\_\_\_

Living with child: Y \_\_\_ N \_\_\_

Divorced: Y \_\_\_ N \_\_\_

If Yes: Full Custody \_\_\_\_\_ Joint Custody \_\_\_\_\_

Father's Name: \_\_\_\_\_

Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Work # (\_\_\_\_\_) \_\_\_\_\_

Living with child: Y \_\_\_ N \_\_\_

Divorced: Y \_\_\_ N \_\_\_

If Yes: Full Custody \_\_\_\_\_ Joint Custody \_\_\_\_\_

1. Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

2. Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

## Class Choices:

Preschool 2-day Thurs/Fri class (3 and 4 year olds) must be three by September 1, 2023 and completely potty trained, no pull-ups. 9:30 - 12:00 ~ \$190.00/month\*, \$100.00 registration fee is non-refundable after June 1<sup>st</sup> Registration fee (includes supplies).

Preschool 3-day Mon/Tues/Wed class (4 and 5 year olds) must be four by September 1, 2023.

9:00 - 12:00~ \$240.00/month\* \$100.00 registration fee is non-refundable after June 1<sup>st</sup> Registration fee (includes supplies).

## Tuition & Registration Policy:

Please initial to confirm that you understand Our Saviour's Tuition Policies

- The (**non-refundable** after June 1<sup>st</sup>) registration fee of \$100 is required at the time of enrollment to hold the child's spot (it also includes the cost of supplies, in lieu of a supply list). September 2023 and May 2024 tuition will be due by September 15<sup>th</sup>. \_\_\_\_\_(initials)
- The cost of tuition is based on the number of days that the children are in school during the year. The yearly tuition is divided into nine equal payments for your convenience, **\$240 for the 3-day class and \$190 for the 2-day class.** Each payment is the same and due in full regardless of holidays, vacations, absences of children, closure of school due to inclement weather or natural disaster \*Tuition is subject to an up to 5% increase prior to the start of school - families will be informed of this change prior to June 1st. \_\_\_\_\_(initials)
- Due to budget constraints, May tuition is non-refundable. \_\_\_\_\_(initials)
- Tuition is due on the 1<sup>st</sup> day of the month. \_\_\_\_\_(initials)
- You are making a full year commitment. Adjustments may be made on an individual basis if it becomes necessary to withdraw your child. \_\_\_\_\_(initials)
- A late charge of \$10.00 will be assessed for payments received after the 10<sup>th</sup> of the month unless prior arrangements have been made. \_\_\_\_\_(initials)
- In the event of an insufficient funds check, we will notify you so you may correct the problem. There is a \$25 fee for bounced checks and an additional \$6 for the bank fee for a total of \$31. \_\_\_\_\_(initials)

**I have read and understand the tuition and registration policy for Our Saviour's Preschool for 2023-2024.**

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Parent/ guardian signature

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Date